



ACADEMY SPECIFIC ADDITIONAL RISK ASSESSMENT

Task: Re-opening of Academies Location: Coritani Academy	Assessment ref: CNW Assessment Date: 23/04/21 Assessor(s): D Flowitt
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Notes: To meet the Government's aspiration to provide some face to face contact for some year groups of the school this risk assessment looks at areas of concern identified.

Each Academy specific risk assessment must be read in conjunction with the Trust Wide risk assessment.

Any empty cells in the Academy specific control measures column indicate the Trust wide control measures are deemed suitable and sufficient.

Please note: this risk assessment should be undertaken in conjunction with the guidance on schools reopening issued by the Department for Education

What are the hazards/concerns?	Who might be harmed and how?	Risk without control measures	Academy specific control measures	The residual risks		Risk rating
				Likeli-hood	Severity	
Classroom sizes	Staff and students will not have adequate social distancing / safe personal space and will need to where masks	<i>High</i>	Coritani staff and students are one bubble of max 50 people. Class sizes are small maximum 10 people in a room and rooms are large enough for 30 people. 2m distances can be maintained in classroom and on corridors. Windows to be left open in classrooms and corridors for ventilation. Students each have their own resources including laptops etc.	1	3	3

			Where practicals are taking place students have access to their own resources for those activities.			
The start and end of the school day	Staff, students and parents/carers congregating at exits and entrances reducing the space for social distancing to be maintained	High	Students arriving in taxis and reviewed on arrival. Students will be reminded to wear face masks and provided with them if they do not have them. Staff and students to wait outside where possible and space out in the building not collect in reception if its raining.	1	2	2
Movement around the school	Staff and students being unable to maintain social distancing	High	The building is split and one way procedures are in place for corridors where people will pass one another Students movement around site to be restricted as much as possible. Groups to move one at a time where possible AT's to remain with one group. Conversations not to take place on corridors.	3	2	6
Staff rooms and offices	Staff unable to social distance	Medium	Staff to use empty classrooms as workspaces and staff social areas to limit numbers in staff room. Staff should ensure they wipe areas down before and after use. Staff to maintain 2m distance in social areas. If numbers of staff in area do not permit 2m distancing, then staff should not enter that area. Max occupancy 5 in staff room. Morning briefings to be carried on Teams. Where possible training to be delivered through Teams. If not possible. 10 staff per room to be	1	2	2

			maintained. For 2m distances. All windows open for ventilation.			
Poor communication	Staff, students and parents/carers unaware of procedures implemented	High	<p>Consultation and reminders are given at daily briefings. Additional signs have now gone up around new building.</p> <p>Operational guidance is reviewed and given out weekly from SLT.</p>	1	1	1
Existing policies such as fire evacuation	Staff and students put at risk due to not fit for purpose policies		Fire practice run each half term. Larger area now in place for fire evacuation. Staff to be reminded that social distancing needs to be maintained in the event of a fire alarm or evacuation.			
<p>Changes to bus schedules as a result of COVID-19</p> <p>The use of public and school transport by pupils poses risks in terms of social distancing</p>	Students unable to get to and from school safely					
Lone Working	Member of the staff falling ill or having an accident and not being able to summon help due to possible increase in frequency of lone working	High	Phones available throughout building and cleaners/ estates technician have a mobile phone with numbers of senior staff and Trust line managers	2	2	4

First Aid	Staff dealing with first aid issues and unable to maintain 2m social distance.	High	First aid room available. PPE available in the medical room if students need support.	1	2	2
Cleaning capacity	All site users due to reduced cleaning of surfaces are not undertaken to the standards required	High	Additional cleaning hours now being completed on an evening.	1	3	3
Inadequate supplies of soap and hand sanitiser	Staff, students and visitors being unable to carry out sufficient hand washing	High	Extra hand sanitisers provided around the building	1	3	3
Clothing	Staff and students not wearing clean clothes each day may increase the risk of the virus spreading					
Soft furnishings	Staff and students due to the risk of virus spread on soft furnishings	High	Soft furnishings have been removed. If they are used they are reserved for a single user.	1	2	2
Infection transmission	Staff, students (or members of their household) displaying symptoms of Covid-19					
Medical rooms are not adequately equipped or configured to maintain infection control	Staff and students using the medical rooms					

Provision of PPE for staff	Staff not being sufficiently protected					
Pupils' behaviour on return to school does not comply with social distancing	Students being put at increased risk of infection	Med	Behaviour policy has been amended to reflect Covid	2	2	4
Pupils may not observe social distancing / safe personal conduct at break times	Students being put at increased risk of infection	Low	Break times and Lunchtimes will run as lessons at Coritani. With social distancing maintained throughout.	1	2	2
Queues for toilets and handwashing	Students risk of non-compliance with social distancing	Low	Hand washing facilities are available in the single toilet Hand sanitiser is available throughout the building..	1	2	2
Mental wellbeing	Staff and students being affected by the Covid:19 crisis and/or due to the loss of family and friends					
Fire evacuation	Staff and students having Insufficient staff knowledge of fire procedures					
Statutory compliance	Staff and students working in an unsafe environment	High	Ventilation: Windows to remain open throughout the day	1	3	3
Contractors	Staff and students being put at risk of harm					

This risk assessment is only to be used when signed and dated.

Signed:

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Date 26/02/21

Assessment Review Date: At the start of each term, when any new guidance is issued by government and before any more year groups start back

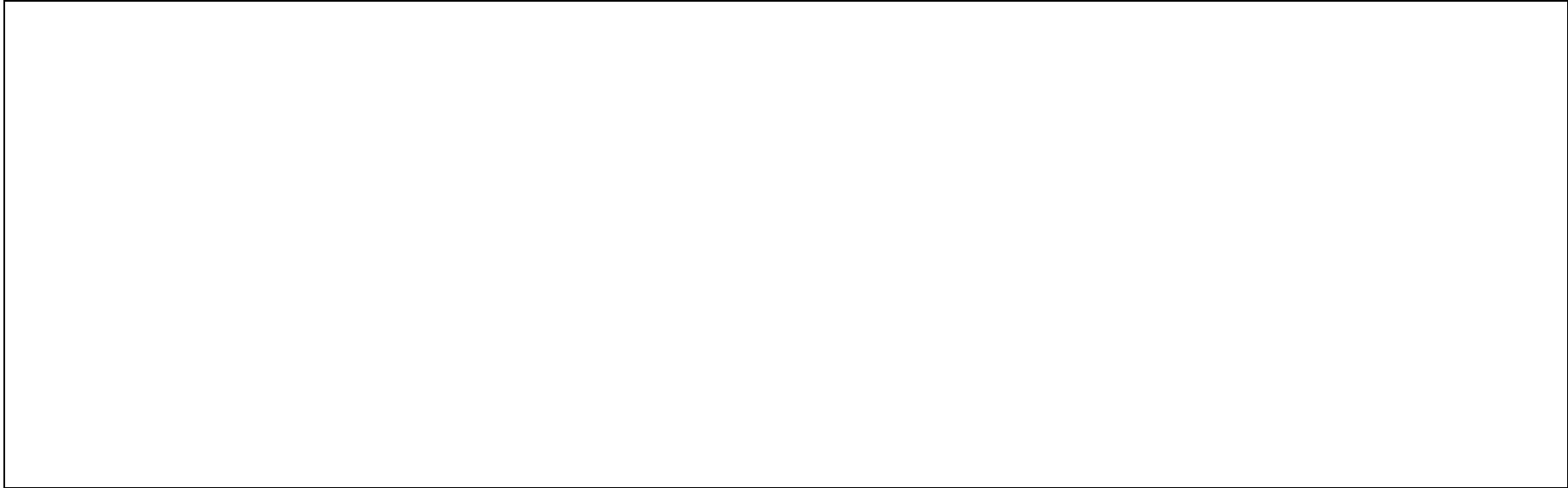
Date assessment review carried out: 23/04/21

Are existing control measures still satisfactory: Yes/No

Comments:

Signed

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Risk Rating Matrix

Risk Rating		Rating Action Bands	
LIKELIHOOD	SEVERITY	RATING BANDS & ACTION REQUIRED	
1. Most unlikely	1. Trivial	1-4 Low Risk	Maintain and review control measure
2. Unlikely	2. Slight	5-8 Medium Risk	Improve control measures
3. Likely	3. Serious	9-16 High Risk	Improve controls immediately & consider stopping work
4. Most Likely	4. Major/death		

To establish Risk Rating, multiply "Likelihood" by the "Severity"